

RL WORKFLOWS – APC AND HYBRID JOURNALS

SUBMISSIONS AND CHARGES

General rules for all types of workflows

Authors should always use their affiliated email domains and the name of their affiliated institution to be recognized in RL.

The usage of non-affiliated email domains (e.g. commercial domains like @gmail.com, @yahoo.com) eliminates authors from the automatic recognition by RightsLink.

Omitting the affiliation name causes authors to be eliminated from the automatic recognition via the RINGGOLD number by RightsLink.

In effect, the metadata needs to be edited manually which slowed the funding distribution process.

SUBMISSION WORKFLOW FOR PURE OA JOURNALS

New submission



Open Access Published since March 1, 2006

Open Medicine

ISSN: 2391-5463

Submit manuscript

You can easily submit your manuscript online. Simply go to the journal webpage – you will be moved to the submission system page (Editorial Manager)

OVERVIEW LATEST ISSUE ISSUES RANKING **SUBMIT** EDITORIAL

Submit

Manuscripts should be submitted to the journal via the online submission system Editorial Manager available for this journal at <http://www.editorialmanager.com/openmed>.

New submission

The screenshot shows a website interface for journal submissions. At the top, there is a navigation bar with links for Home, Submit a Manuscript, About, and Help. A dropdown menu is open under 'About', listing Journal Overview, Instructions For Authors (circled in red), Contact, and Privacy Policy. Below the navigation, a large teal banner contains a white box with the text: 'Please make sure that you read Instructions for Authors and Policies'. To the right of this text are six dark teal buttons with white text and right-pointing arrows: LOGIN, DESCRIPTION, REGISTER, CONTACT US, SEE HINT, and READ. At the bottom, there is a light blue section with a 'LOGIN' heading and a form titled 'Please Enter the Following'. The form includes fields for 'Username:' and 'Password:', and a link for 'Insert Special Character'.

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Journal Overview
Instructions For Authors
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Privacy Policy

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CONTACT US SEE HINT READ

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For additional help with your submission, please click [here](#) for the Author Tutorial.
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Submissions Waiting for Author
Submissions Being Processed

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Submissions Needing Revision
Revisions Sent Back to Author
Incomplete Submissions Being
Revisions Waiting for Author's *A*
Revisions Being Processed (0)
Declined Revisions (0)

Completed

Submissions with a Decision (C)
Submissions with Production Cx

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Article Type Selection

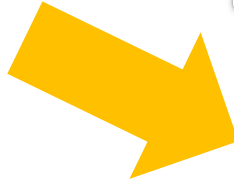


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Choose the Article Type of your submission from the drop-down menu.



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Article Type Selection



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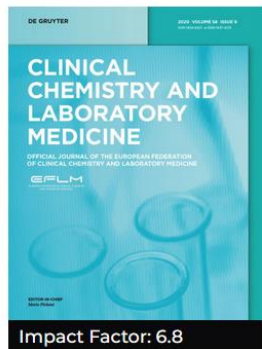
Page: 1 of 1 (1 total submissions)


Results per page 10 

Action 		Title 	Date Submission Began 	Current Status 
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SUBMISSION WORKFLOW FOR HYBRID OA JOURNALS

How to submit?



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Clinical Chemistry and Laboratory Medicine (CCLM)

Published in Association with the European Federation of Clinical Chemistry and Laboratory Medicine (EFLM)

ISSN: 1437-4331

Editor-in-chief: Mario Plebani

Edited by: Philippe Gillery, Ronda Greaves, Karl J. Lackner, Giuseppe Lippi, Bohuslav Melichar, Deborah A. Payne, Peter Schlattmann

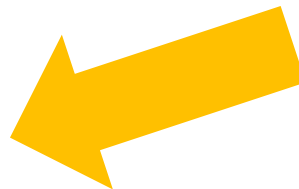
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Author Dashboard

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[Instructions for Authors](#)

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Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More ...](#)

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* Type: [Edit](#)

CHOICE	TYPE
<input type="radio"/>	research-article
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Submission

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- Step 3: Attributes >
- Step 4: Authors & Institutions >
- Step 5: Reviewers >
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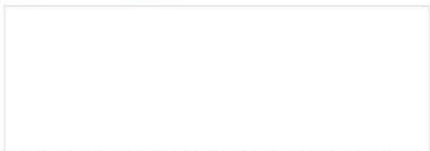
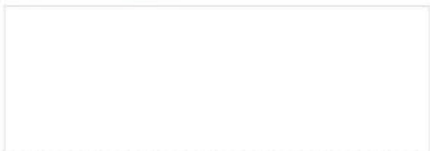
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Select File 3 ...	Choose File Designation ...
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Step 3: Attributes	>
Step 4: Authors & Institutions	>
✓ Step 5: Reviewers	>
Step 6: Details & Comments	>
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Please add a minimum number of required keywords – that will be necessary for us to be able to provide you with a quality and relevant peer-review process

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Step 3: Attributes	>
✓ Step 4: Authors & Institutions	>
✓ Step 5: Reviewers	>
Step 6: Details & Comments	>
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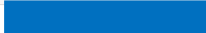


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			2. PL

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**AUTOMATIC WORKFLOW
(TOUCH-FREE WORKFLOW)
AND
AUTO-APPROVALS**

Overview of author touchfree workflow

Step 1: The article is accepted for publication

Step 2: The institution is notified

Step 3: The funding is automatically approved

Step 4: The author is notified:

If approved the author is informed the article will be published (Open Access) and the APC covered by his institution.

If denied (**Hybrid**), the author is informed that his article will be published behind the paywall unless the author covers the APC himself.

If denied (**Pure OA**), the author is informed that he **needs** to pay the APC to get publication for his article.

Article is accepted for publication

An author has an article accepted for publication:

- If metadata matches an existing agreement the author is not contacted.
- Metadata is based on the agreement information in Rightslink and the article data sent to Rightslink by the publisher (the corresponding author's Ringgold ID or email domain).

The institution is notified



DE GRUYTER

Your author has requested APC funding.

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Your author has requested funding from *Universitat [REDACTED]*.

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Request Date: 06-Jul-2023

Publisher: DeGruyter Poland Sp.z.o.o.

DOI: [REDACTED]

Publication: [REDACTED]

OA Type: Hybrid OA

Article Title: [REDACTED]

Author(s): [REDACTED]

Primary Author Affiliation: *Universitat [REDACTED]*, RINGGOLD: [REDACTED]

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Sincerely,
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The author is notified (approval)



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Manuscript Title: [redacted]

Published by: DeGruyter Poland Sp.z.o.o.

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Funding Details

Request Date: [redacted]

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1. Funding for your Open Access fees which you submitted has been **denied** by